

Methodological tool: Present the mission(s)

Number of methodological Tool	EUPANEXT_LO_169_M_001
Work Area Code and Title	22 PA as a manager
Unit Code and Title	5.8 Act as a manager
Learning Outcome Number and Title	LO169: Demonstrate the ability to understand what the organization is trying to achieve.
Objective of the methodological tool	After the completion of this activity, participants will be able to: <ol style="list-style-type: none"> 1. Explain the mission of your organisation and your team 2. Work in a way that supports your organisation's overall mission and your team's objectives 3. Demonstrate the ability to understand what the organisation is trying to achieve. 4. Put your organisation's values into practice in all aspects of your work
Approximate Time needed for the completion of this exercise	10 min.
Individual or group exercise	<input type="checkbox"/> Individual <input checked="" type="checkbox"/> Group
Type of methodological tool	<input type="checkbox"/> Written exercise <input checked="" type="checkbox"/> Group exercise <input type="checkbox"/> Video analysis <input type="checkbox"/> Simulation <input type="checkbox"/> Multiple choice <input type="checkbox"/> Group exercise with cards <input type="checkbox"/> Exercise using ICT <input checked="" type="checkbox"/> Role play <input type="checkbox"/> Group discussion <input type="checkbox"/> Case study <input type="checkbox"/> Creative Group Work
Description of the exercise/Procedure	<p>This exercise is a role play. One participant will act as the pa to the manager of a company. The participant who acts like the pa can choose a mission statement from those provided in the attachment to this exercise. The rest of the group will act as newly hired administrative staff in the organisation.</p> <p>The "pa" will present to the "newbies" the mission of the organisation and they can ask questions, etc.</p>
Exercise is accompanied by	EUPANEXT_LO_169_M_001_Att_1

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Exercise solution	
Other comments to the trainer	Encourage the “newbies” to ask about the impact of the mission to their everyday duties and responsibilities. The “pa” has to defend the mission and explain it clearly and comprehensively, as well as try to provide examples You can repeat the role play with another participant as the “pa” and a different mission statement