

Methodological tool: Decide the evaluation criteria

Number of methodological Tool	EUPA_LO_151_M_001
Work Area Code and Title	WA 16: Self-Management, Supervision, Management and Leadership
Unit Code and Title	5.2 Exercise management in unpredictable situations and develop evaluation criteria in order to review and develop performance of others
Learning Outcome Number and Title	LO151: Demonstrate ability to formulate and evaluate criteria for work of others in order to review and develop performance of others.
Objective of the methodological tool	After the completion of this activity, participants will be able to: <ol style="list-style-type: none"> 1. Employ criteria for evaluation of others' work taking into consideration the job description as well as the needs of the company 2. List possible criteria for evaluation of others' work taking into consideration the job description as well as the needs of the company 3. Assess the work of others own work taking into consideration the job description as well as the needs of the company 4. Review and improve criteria of evaluation of work of others
Approximate Time needed for the completion of this exercise	30 min.
Individual or group exercise	<input checked="" type="checkbox"/> Individual <input checked="" type="checkbox"/> Group
Type of methodological tool	<input checked="" type="checkbox"/> Written exercise <input type="checkbox"/> Group exercise <input type="checkbox"/> Video analysis <input type="checkbox"/> Simulation <input type="checkbox"/> Multiple choice <input type="checkbox"/> Group exercise with cards <input type="checkbox"/> Exercise using ICT <input type="checkbox"/> Role play <input checked="" type="checkbox"/> Group discussion <input type="checkbox"/> Case study <input type="checkbox"/> Creative Group Work
Description of the exercise/Procedure	1. Ask learners to select the appropriate evaluation criteria based on the job description of a project coordinator

	<p>(EUPA_LO_151_M_01_Att1). Ask them to write the criteria in the EUPA_LO_151_M_01_Att2, based on the three criteria categories presented in class (Vocational competence, Responsibility at work and activity in the workplace, Quality and performance).</p> <p>2. Discuss on the differences between learners and discover whether they stem on different organisational structures, goals and objectives in each learner's organisation.</p>
Exercise is accompanied by	EUPA_LO_151_M_001_Att_1 EUPA_LO_151_M_001_Att_2
Exercise solution	N/A
Other comments to the trainer	The learners will have to fill in only the "criterion" column, as the other ones are there for future reference and correspond to the actual evaluation (Quantitative and qualitative)