

## Methodological tool: Find reliable sources

Number of methodological Tool	<b>EUPA_LO_052_M_01</b>
Work Area Code and Title	<b>WA 4: Written communication</b>
Unit Code and Title	<b>3.6: Use written communication skills to produce non-routine documents based on specific instructions</b>
Learning Outcome Number and Title	<b>LO052. Demonstrate the ability to identify relevant sources of information that may be used when preparing written and/or electronic non routine documents.</b>
Objective of the methodological tool	<p>After the completion of this activity, participants will be able to:</p> <ol style="list-style-type: none"> <li>1. List possible sources of information that may be used when preparing written and/or electronic non routine documents.</li> <li>2. Identify relevant sources of information that may be used when preparing written and/or electronic non routine documents.</li> <li>3. Use different searching techniques in order to identify relevant information from different identified sources to be used when preparing written and/or electronic non routine documents. Evaluate sources of information and distinguish between reliable and not reliable sources.</li> </ol>
Approximate Time needed for the completion of this exercise	30 minutes
Individual or group exercise	<input type="checkbox"/> Individual <input checked="" type="checkbox"/> Group
Type of methodological tool	<input type="checkbox"/> Written exercise <input type="checkbox"/> Group exercise <input type="checkbox"/> Video analysis <input type="checkbox"/> Simulation <input type="checkbox"/> Multiple choice <input type="checkbox"/> Group exercise with cards <input type="checkbox"/> Exercise using ICT <input type="checkbox"/> Role play <input type="checkbox"/> Group discussion <input type="checkbox"/> Case study <input checked="" type="checkbox"/> Creative Group Work
Description of the exercise/Procedure	<ol style="list-style-type: none"> <li>1. Create groups of 4-5.</li> <li>2. Ask each group to decide on a topic for a hypothetical report.</li> <li>3. After they have decided, ask them to identify reliable information online, based on what they've learned during the</li> </ol>

	presentation. 4. Then, each group to present their sources and justify on their reliability 5. Discuss in class
Exercise is accompanied by	N/A
Exercise solution	N/A
Other comments to the trainer	

