

Methodological tool: Internet

Number of methodological Tool	EUPA_LO_036_M_039
Work Area Code and Title	WA9 ICT Skills
Unit Code and Title	2.20 Use the Internet to carry out simple tasks
Learning Outcome Number and Title	LO036: Demonstrate the ability to connect to internet sites safely and securely using browser software and search tools including identification of relevant business sites and communicating information online as required by the office
Title of methodological tool	Internet
Objective of the methodological tool	After the completion of this exercise the participants will be in a position to: 1. Use the world wide web to perform simple tasks
Individual or group exercise	<input checked="" type="checkbox"/> Individual
Type of methodological tool	<input checked="" type="checkbox"/> Exercise using ICT
Description of the exercise	Participants will be asked to: <ul style="list-style-type: none"> • Search and provide information on a specific topic, such as providers of filing services or green entrepreneurship and companies. • Search and identify possible flights and accommodation for a specific destination.
Exercise is accompanied by	-
Exercise solution	-
Other comments to the trainer	The trainer should focus on the amount of information identified through the search and the ability of the participant to utilise different search engines, etc. As far as the possible flights and accommodation are concerned, the ability of the participant to provide alternatives together with detailed information for each of the alternatives should be considered.