

Methodological tool:

Can you recognise the dress code?

Number of methodological Tool	EUPANEXT_LO_009_M_002
Work Area Code and Title	WA3 COMMUNICATION AND SOCIAL, TELEPHONE HANDLING, CODE OF CONDUCT, EQUAL OPPORTUNITIES AND RELATIONSHIPS
Unit Code and Title	2.6 Understand and apply code of conduct according to organizational principles
Learning Outcome Number and Title	LO009: Demonstrate ability to define, describe and follow the organisation's Code of Conduct within the social, economic and cultural context.
Objective of the methodological tool	After the completion of this exercise the participants will be able to: 1. Recognise different dress codes
Individual or group exercise	<input type="checkbox"/> Individual <input checked="" type="checkbox"/> Group
Type of methodological tool	<input type="checkbox"/> Written Exercise <input type="checkbox"/> Video Analysis <input type="checkbox"/> Simulation <input type="checkbox"/> Multiple choice <input type="checkbox"/> Group exercise with cards <input type="checkbox"/> Exercise using ICT <input type="checkbox"/> Role Play <input type="checkbox"/> Group discussion <input type="checkbox"/> Case study <input checked="" type="checkbox"/> Creative Group Work
Description of the exercise/Procedure	<p>Learners work in groups. They are requested to recognise the dress code in each of the pictures in slides 10-15. The different dress codes they will choose from are:</p> <ul style="list-style-type: none"> • Basic Biz • Top Drawer Casual • High Quality Business • After hours casual • Weekend casual
Exercise is accompanied by	Slides 10-15
Exercise solution	<p>"Basic Biz" trouser, below knee skirt , sandals, sleeveless shirts</p> <p>"Top Drawer Casual"</p>

	blazer with trousers or a skirt at knee level, shirts or blouses with sleeves, high heels “High Quality Business” suit, high heels, suitcase “After hours casual” black colors, black blazer, formal blouse (silk, details), high heels “Weekend casual” v-shaped blouses, t-shirts, jeans and flip-flops (usually this type of clothing is inappropriate for work)
Other comments to the trainer	
Approximate Time needed for the completion of this exercise	

