

Methodological tool: Employee termination knowledge test

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| Number of methodological Tool | EUPA_LO_122_M_001 | |
| Work Area Code and Title | WA 11: HR Issues | |
| Unit Code and Title | 4.12 Possess the knowledge and skills to generate solutions to HR issues | |
| Learning Outcome Number and Title | LO122 Demonstrate ability to ensure that the due process of termination of employment is followed and prepare the appropriate documentation. | |
| Objective of the methodological tool | The objective of this exercise is to test the knowledge of labour code in relation to process of employment termination prior to the lecture about it | |
| Approximate Time needed for the completion of this exercise | 5 min –filling the questionnaire 10min – evaluation and discussion – lecture follows | |
| Individual or group exercise | <input checked="" type="checkbox"/> Individual <input type="checkbox"/> Group | |
| Type of methodological tool | <input checked="" type="checkbox"/> Written exercise <input type="checkbox"/> Group exercise <input type="checkbox"/> Video analysis <input type="checkbox"/> Simulation <input checked="" type="checkbox"/> Multiple choice <input type="checkbox"/> Group exercise with cards <input type="checkbox"/> Exercise using ICT <input type="checkbox"/> Role play <input checked="" type="checkbox"/> Group discussion <input type="checkbox"/> Case study <input type="checkbox"/> Creative Group Work | |
| Description of the exercise/Procedure | <ol style="list-style-type: none"> 1. Give each participant a copy of the questionnaire and ask them to fill it in 2. Evaluate the answers to find out their knowledge of the topic and continue with the lecture on the employee termination legal requirements and process | |
| Exercise is accompanied by | EUPA_LO_122_M_001_Att1 | |
| Exercise solution | 1. | A |
| | 2. | A |
| | 3. | C |
| | 4. | C |
| | 5. | B |

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| | 6. | C | |
| | 7. | B | |
| | 8. | C | |
| Other comments to the trainer | N/A | | |

