

## Methodological tool: Training evaluation and recommendation

Number of methodological Tool	<b>EUPA_LO_120_M_002</b>
Work Area Code and Title	<b>WA 11: HR Issues</b>
Unit Code and Title	<b>4.12 Possess the knowledge and skills to generate solutions to HR issues</b>
Learning Outcome Number and Title	<b>LO 120 Understand learning theories and learning styles in order to plan and provide the requirements/specifications for design of training and development; be able to evaluate a training event; use appropriate funding mechanisms for skills development initiatives.</b>
Objective of the methodological tool	After the completion of this activity, participants will be able to: 1. Evaluate the effectiveness of the training events and provide ideas for improvementg
Approximate Time needed for the completion of this exercise	10 minutes
Individual or group exercise	<input type="checkbox"/> Individual <input checked="" type="checkbox"/> Group
Type of methodological tool	<input type="checkbox"/> Written exercise <input type="checkbox"/> Self evaluation questionnaire <input checked="" type="checkbox"/> Group exercise <input type="checkbox"/> Video analysis <input type="checkbox"/> Simulation <input type="checkbox"/> Multiple choice <input type="checkbox"/> Group exercise with cards <input type="checkbox"/> Exercise using ICT <input type="checkbox"/> Role play <input checked="" type="checkbox"/> Group discussion <input checked="" type="checkbox"/> Case study <input type="checkbox"/> Creative Group Work
Description of the exercise/Procedure	<ol style="list-style-type: none"> <li>1. Divide learners to small groups</li> <li>2. Give each group a printed copy of the blank questionnaire and the excel sheet with feedback answers</li> <li>3. The task of the participants is to carefully study the materials and come up with 3 major recommendations for the improvement of the training in the future</li> <li>4. Groups present their solutions to the class, the group discussion follows</li> </ol>
Exercise is accompanied by	<b>EUPA_LO_120_M_002_Att_1</b>

Methodological Tool: < EUPA\_LO\_120\_M\_002>, < **Training evaluation and recommendation** >

Page | 1

	<b>EUPA_LO_120_M_002_Att_2</b>
Exercise solution	N/A
Other comments to the trainer	N/A