

Methodological tool: Gantt chart

Number of methodological Tool	EUPANEXT_LO_084_M_002
Work Area Code and Title	WA 10: Projects
Unit Code and Title	3.21. Use Project Management skills to accomplish implementation of a low-risk simple project
Learning Outcome Number and Title	LO084 Demonstrate ability to define, design and implement a simple low-risk project; entering, editing and updating information on project tasks and resources. Select and use appropriate processes and tools to display and report on project status.
Objective of the methodological tool	After the completion of this activity, participants will be able to: 1. Create a Gantt chart using excel
Approximate Time needed for the completion of this exercise	10 minutes
Individual or group exercise	<input type="checkbox"/> Individual <input checked="" type="checkbox"/> Group
Type of methodological tool	<input type="checkbox"/> Written exercise <input checked="" type="checkbox"/> Group exercise <input type="checkbox"/> Video analysis <input type="checkbox"/> Simulation <input type="checkbox"/> Multiple choice <input type="checkbox"/> Group exercise with cards <input checked="" type="checkbox"/> Exercise using ICT <input type="checkbox"/> Role play <input checked="" type="checkbox"/> Group discussion <input type="checkbox"/> Case study <input type="checkbox"/> Creative Group Work
Description of the exercise/Procedure	Show the participants the Gantt chart (excel file, attachment) and try to make sure that they learn how a simple Gantt chart is created with the use of excel.
Exercise is accompanied by	EUPANEXT_LO_084_M_002_Att1
Exercise solution	N/A
Other comments to the trainer	N/A